



Academic Dishonesty Incident Report

Academic dishonesty falls under the Student Conduct Policy with the penalties listed under the Student Conduct Procedure. There are many forms of academic dishonesty. Cheating, plagiarism, collusion, taking credit for work that is not his/her own, and helping another student take credit for work that is not his/her own are all forms of academic dishonesty. Cases of academic dishonesty are investigated by the respective academic member and/or academic unit, with appropriate documentation attached to the report. When approved by the Dean/Academic Manager, the Incident Report is submitted to the Admissions and Registration Directorate.

Where a student is found to have committed academic misconduct, any of the following penalties, or a combination of these, may apply to the student:

- 1st Incident:** Written warning from the academic member and loss of credit for work submitted or completed.
- 2nd Incident:** Letter of reprimand from the Dean/Academic Manager, stating that a 2nd incident has occurred, placed in the official student file. Student will be suspended from the Course and advised of the penalty for a third incident.
- 3rd Incident:** Letter of reprimand from the Dean/Academic Manager, stating that a 3rd incident has occurred, and recommending suspension of the student from the University for a full term. The Incident Report is referred to the Student Misconduct Committee.
- 4th Incident:** Letter of reprimand from the Dean/Academic Manager, stating that a 4th incident has occurred, and recommending suspension for one (1) academic year. The Incident Report is referred to the Student Misconduct Committee.

Note: Academic Dishonesty Incidents are cumulative throughout a student's academic tenure at UDST.

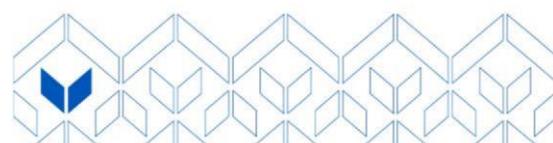
Academic dishonesty incidents leading to suspension of a student from the University will be reviewed by the Student Misconduct Committee. Recommendations will be reviewed and approved by the Vice-President Academic.

Right of Appeal

A student found to be in violation of the Student Conduct Policy and having received a suspension or expulsion may initiate an appeal of the decision reached by the Student Misconduct Committee to the Student Appeals Committee, in accordance with the Student Appeals Policy and Student Appeals Procedure.

Please print clearly and provide all information requested

Student Name:	Student ID #:
Date:	Program:
Academic Member's Name:	Course Number and Section:
Academic Member's Comments:	



Academic Dishonesty Incident Report

Please indicate below:

<input type="checkbox"/> 1 st Incident	<input type="checkbox"/> 2 nd Incident	<input type="checkbox"/> 3 rd Incident	<input type="checkbox"/> 4 th Incident
---	---	---	---

Student's Name & Signature:		Date:	
Academic Member's Name & Signature:		Date:	

Dean/Academic Manager's Comments:

Dean/Academic Manager's Name & Signature:		Date:	
---	--	-------	--

Please submit this Report to the Admissions and Registration Directorate.