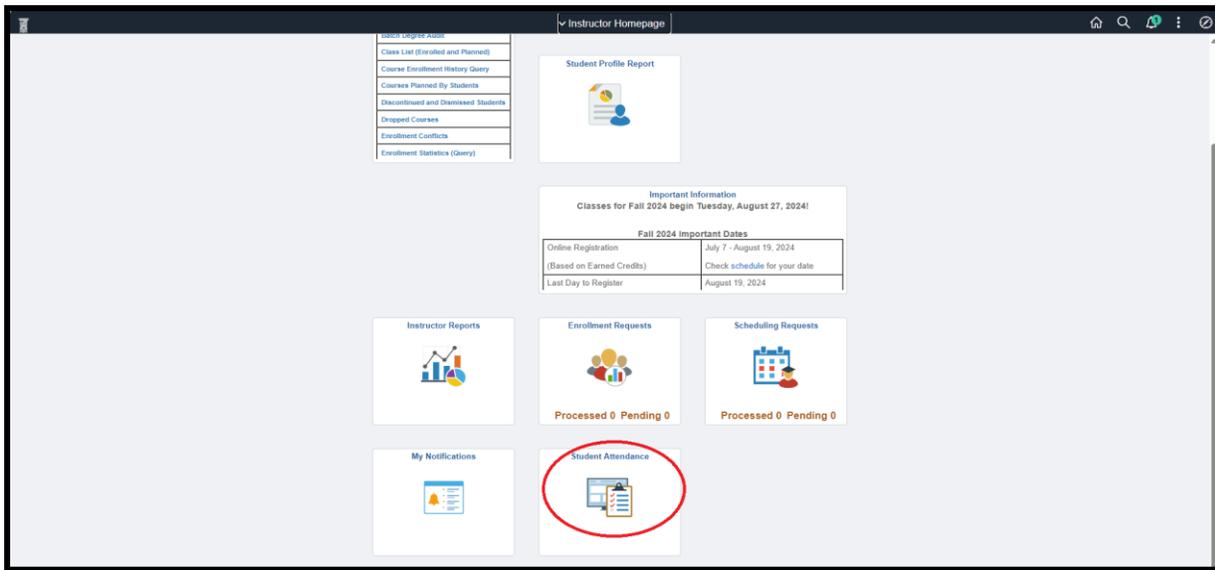


User Manual to Access Live Student Attendance

1. Log in to PeopleSoft Campus Solution (<https://campus.udst.edu.qa/>), using your Staff ID beginning with 60XXXXXX and UDST Password
2. On the **Instructor Homepage**, navigate to **Student Attendance** Tile to view the Live Student Attendance for the Class.



3. A New Tab in the browser will open and you will be able to see the Classes Listed on the Student Attendance page.
 - All your classes scheduled for **today** are displayed in the screen.
 - The Course Title will become Active and Clickable starting 10 minutes before the class begins and will remain clickable until 11 minutes before the class ends.

Student Attendance		
My Classes		
Class	Facility	Time
English Communication II (004421)	05.2.62	08:00 AM - 10:00 AM
Applied& Experiential Learning (004419)	10.2.01	10:00 AM - 12:00 PM





4. On Clicking the Active Course Title, you will be able to access the Live Student Attendance Page as indicated below.

Note: The live attendance page will automatically refresh every 10 seconds.

Student Attendance Welcome,

Student Attendance - Live 2024-08-26 10:44:10 AM

Applied& Experiential Learning (004419)
 📍 10.2.01
🕒 10:00 AM to 12:00 PM
🕒 10
This page will be refreshed automatically every 10 seconds to reflect the student's attendance for the class.

Date	Time In	Student ID	Student Name	College
7/14/2024	11:58:26 AM	60087838	Issa, Belde	College of Computing and IT
6/26/2024	8:51:35 AM	60303476	Sara, Kidwai	College of Eng and Technology
6/24/2024	8:52:42 AM	60105112	El Mehdi, Bouktib	College of Computing and IT
6/23/2024	3:12:25 PM	60308903	Mohamad, Mardoum	College of Eng and Technology
6/4/2024	5:48:03 PM	60104016	Abdullah, Farooq	College of Business
6/4/2024	11:54:02 AM	60305514	Saba, Eidah	College of Eng and Technology
5/30/2024	4:00:22 PM	60097824	Hamad, Al-Eshaq	College of Business
5/14/2024	12:02:45 PM	60304155	Farhan, Ahmed	College of Computing and IT
5/12/2024	11:59:27 AM	60301321	Malak, Abdelaziz	College of Business
5/8/2024	9:46:29 AM	60040803	Rashid, Al Sulatti	College of Business

5. You will also be able to Print and Export the Student Attendance Data for the class if required.

Student Attendance Welcome,

Student Attendance - Live 2024-08-26 10:44:10 AM

Applied& Experiential Learning (004419)
 📍 10.2.01
🕒 10:00 AM to 12:00 PM
🕒 10
This page will be refreshed automatically every 10 seconds to reflect the student's attendance for the class.

Date	Time In	Student ID	Student Name	College
7/14/2024	11:58:26 AM			College of Computing and IT
6/26/2024	8:51:35 AM			College of Eng and Technology
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6/4/2024	11:54:02 AM			College of Eng and Technology
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5/14/2024	12:02:45 PM			College of Computing and IT
5/12/2024	11:59:27 AM			College of Business
5/8/2024	9:46:29 AM			College of Business

Print and Export

Note: For more information about updating the Student Attendance Rosters you can view the [Video Tutorial](#) on [IT Training Portal](#)